

Entitlement

Sandgate School will provide opportunities to develop students' aspirations and all students in KS3 and upwards are entitled to independent and impartial external careers guidance.

Students will be encouraged to reflect and evaluate their strengths and ideas about their future and use information obtained to help make decisions about career pathways.

We will ensure entitlement to careers guidance through: Lessons in Personal Development, PSHE and visits to colleges and places of work, along with information sessions on continuing education, career options, supported work opportunities or internships, engaging with visiting speakers and opportunities for voluntary or Community work.

In school it is our responsibility to:

- Give you the opportunity to access independent and impartial careers guidance (Inspira)
- Give you the opportunity to meet with different industries and employers, education and training providers
- Give you the opportunity to learn about the world of work
- Develop your personal and employability skills
- Give you the opportunity to talk with your peers and teachers about your future.
- Respect your confidentiality

In Key Stage 3 our aim is to support you to:

- Develop confidence in yourself and your abilities
- Think about what your strengths are and what skills will help you achieve your goals
- Think about what aspirations you have and what you would like to achieve when you leave school
- Give you the opportunity to meet with different industries and employers, education and training providers and to talk to them about their career journeys
- Support you and your family to begin to make informed choices

In Key Stage 4 and 5 our aim is to support you to:

- Access information regarding different college courses and understand options for your future
- Access 1:1 independent and impartial careers guidance
- Set realistic future goals
- Identify the skills and qualifications you need to achieve your desired goals
- Visit FE Colleges to gather information and find out about opportunities.
- Apply for and attend transition visits to prepare you for moving on from Full-time School.
- Use a range of resources to provide relevant and helpful information, including up-to-date labour market information

Parents and Carers entitlement:

- Parents and carers can access careers support for their child in a variety of ways, including through:
- EHCP reviews
- Discussions with the class teacher, SLT, careers Lead or Inspira.
- Obtaining Careers information on the school website
- Attending Careers and Open events at Colleges.
- Participate in and gather information from events such as Preparing for Adulthood Sessions
- Can contact the Careers Leader or SLT by email or phone appointment via the school's reception.

Management of provider access requests:

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13+ for the purposes of informing them about approved technical education, qualifications or apprenticeships.

This is outlined in section 42B of the [Education Act 1997](#).

Procedure

A provider wishing to request access should contact: Lynne Cianchi - Careers Lead/Post 16 Teacher.

Telephone: 01539 792100

Email: lcianchi@sandgateschool.org.uk

Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to access school to speak to students and/or their parents/carers.

Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy

Monitoring arrangements

The school's arrangements for managing the effectiveness of education and training providers is monitored by the careers lead and SLT. It will gather information and feedback from students, staff and parents/governors (if applicable) following an event or visit.

This policy will be reviewed by the careers lead and SLT annually.

At every review, the policy will be approved by a member of SLT and relevant governors.

Careers Leader: Mrs Lynne Cianchi (Post 16 Teacher)

lcianchi@sandgateschool.org.uk

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